Christmas Card / Special Occasion Card Order Form

ORDERS WILL NOT BE ACCEPTED WITHOUT THIS FORM

Step 1: Enter quantity, negative number or image number, design letter and circle imprint type color.

Step 2: If you have selected imprinting, **PRINT** your information in the appropriate section.

Step 3: If the order is being printed from a Print, Slide or 120 Negative*, add the appropriate charges.
* Specify Horizontal or Vertical printing from 120 square negatives.

Step 4: Enclose the negative, print, slide or digital media you have selected for your cards and this order form in your processing bag. Write "Cards" on the outside of the processing envelope.

Qty	Negative or Image Number	Design Letter	Imprint Color	Cropping Instructions
			White Black Red Green Blue	

Personalized Imprinting

Clearly **PRINT** your imprint exactly as it is to appear on your cards. Use "UPPER" and "lower" case letters

Use for Horizontal cards (maximum 3 lines of 22 characters)

Line 1																					
Line 2																					
Line 3																					

Use for Vertical Cards (maximum 2 lines of 31 characters

Line 1																												
Line 2																												

Special Notes

- Envelopes are included with every order.
- Limit 1 order per form - Minimum of 25 cards of a greeting or image.
- Cropping of images is available. Please give specific instructions or enclose a guide print with crop marks.
- Vertical images can only be printed Vertically - Horizontal images can only be printed horizontally.
- The more characters that are used, the smaller the imprint. EAP reserves the right to revise the word structure of the imprint or abbreviate where necessary if the imprint does not fit on the card.
- Extra charges will apply for cards that are made from a picture, slide or 120 negative.
- Extra charges will apply for cards with colored imprinted type. Orders that do not specify imprint color will be printed in black or white.
- Digital files used for cards should be scanned at a minimum of 300 DPI at a 4x6 size.
- We will not be responsible for mistakes on imprints written illegibly.